

Contingency Planning for Large Events Emergencies

**PSC Europe Forum Conference
ROME, 29 November 2012**

Session objectives

- To understand fundamentals and concepts of contingency planning for large events emergencies
- To provide a start point for successful engagement in multi-agency contingency planning



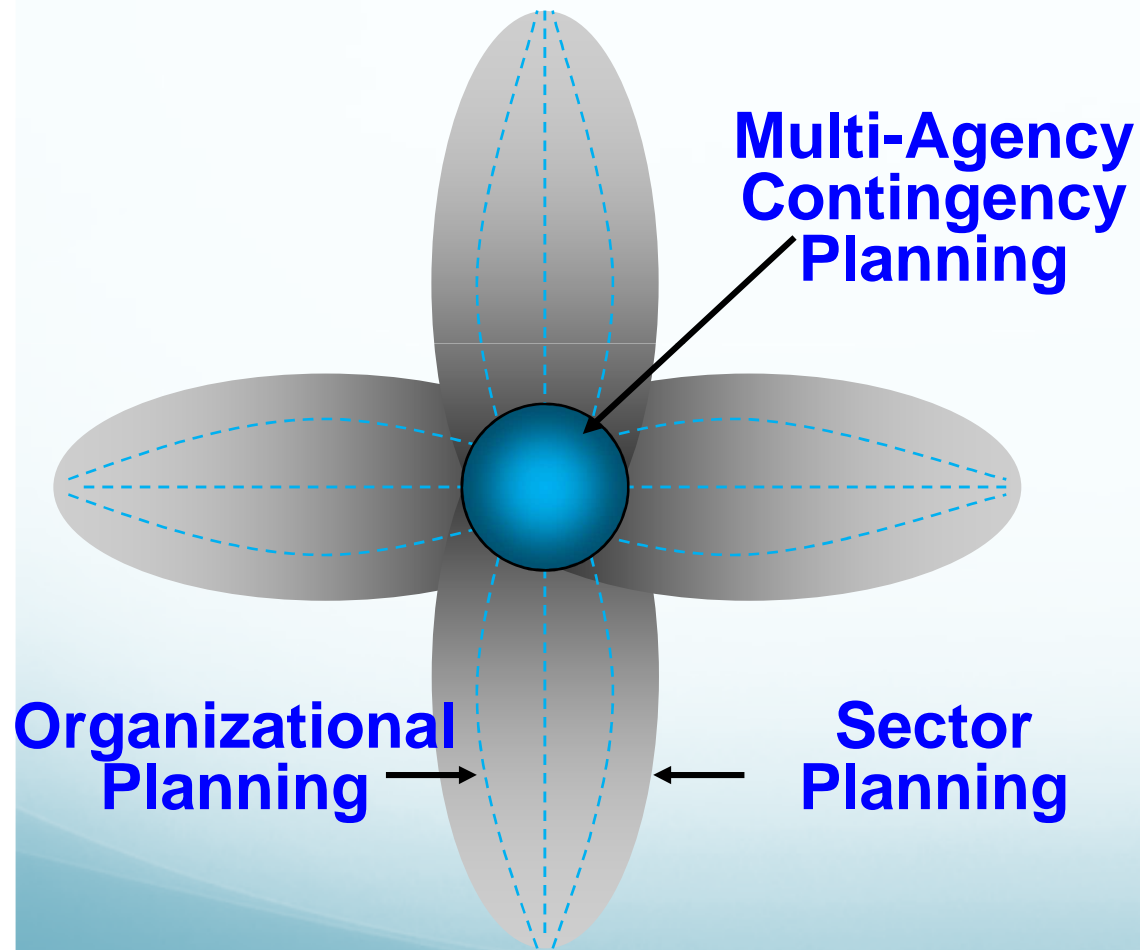
SCOPE

- **Why should we plan for large events emergencies?**
- **Who should be involved in the planning?**
- **When should we plan?**
- **Multi-agency contingency planning**
- **The planning process**
- **Principles of planning**
- **Scenario and assumption based planning**

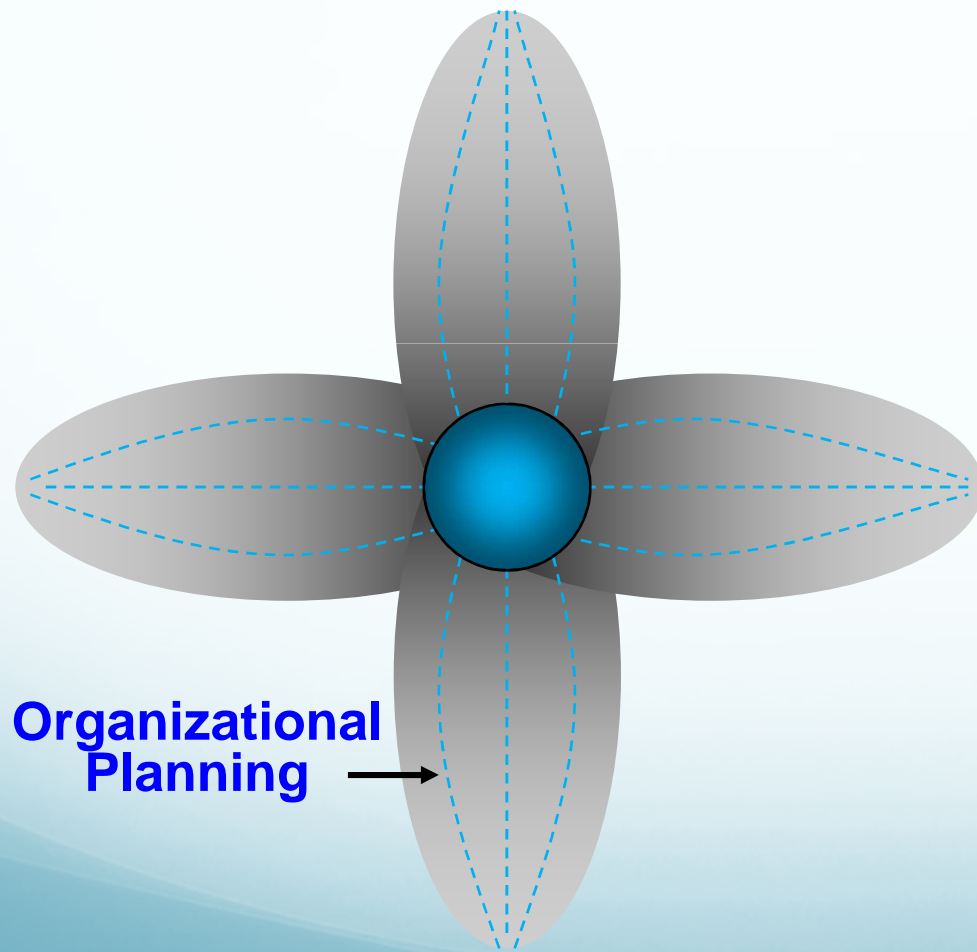
Principles underpinning Contingency Planning for Large Events

- 1. All agencies/organizations that will provide assistance and protection in a large event related emergency should be prepared to deliver these services will be provided effectively and efficiently**
- 2. Effective emergency response during large events requires collective action**

Multi-agency CP approach



Organizational Planning



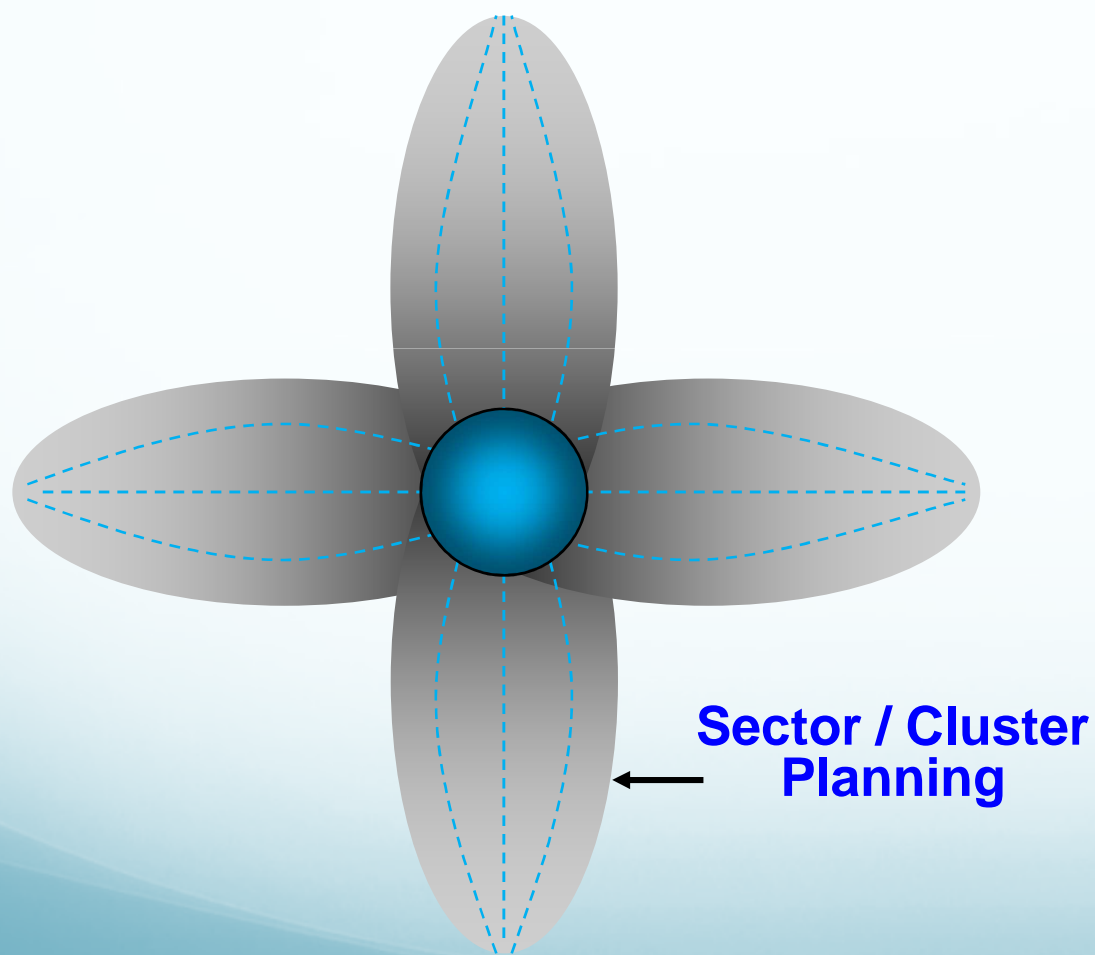
Organizational
Planning →

Function

Defines specific organizational arrangements to deliver the services that the organization is committed to provide

Sector / Cluster Planning

Effective security action requires planning at several levels:

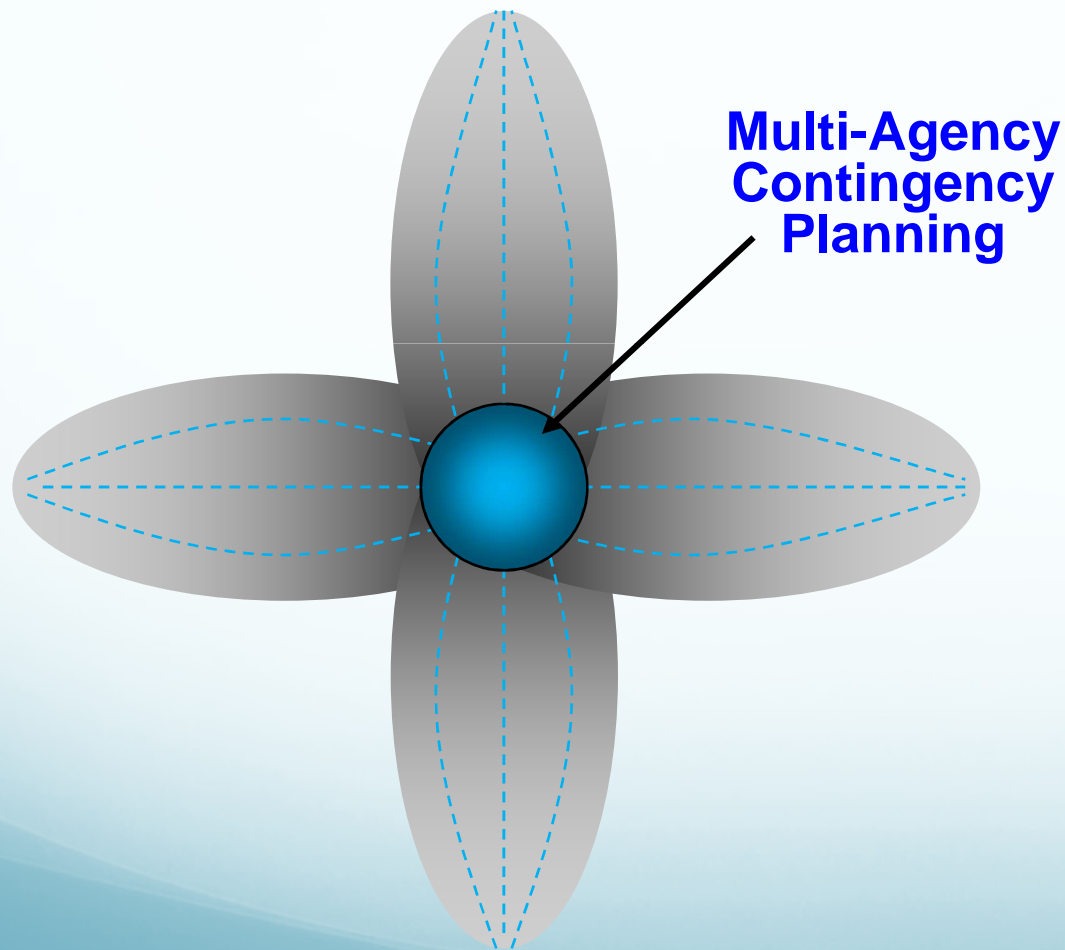


Function

Defines how organizations will work together to achieve sector specific objectives

Multi-Agency Contingency Planning

Effective humanitarian action requires planning at several levels:



Function

Provides a common strategic planning framework & process to ensure alignment of security protection actions to overarching principles and goals

Importance of Contingency Planning

- **Within a broader framework of emergency preparedness, contingency planning is essential to ensure that first responders agencies/organizations are as ready as possible to manage future uncertainty by designing responses to major emergencies**
- **Contingency planning helps emergency responders to plan while there is time**

What is contingency planning for large events?

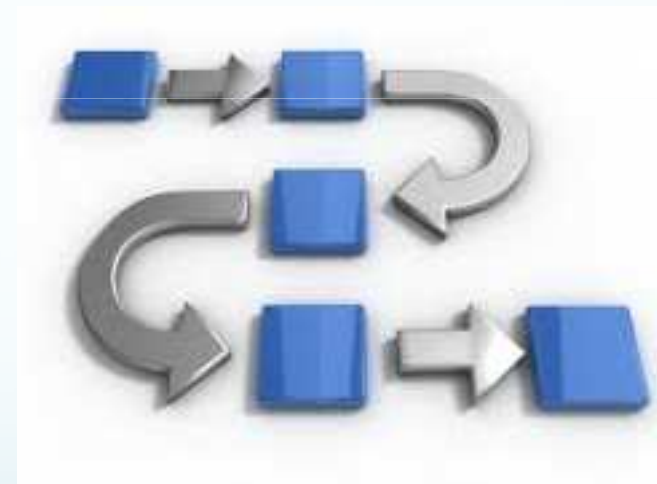
- **Contingency planning is a management tool used to analyze the impact of potential emergencies during large events and ensure that adequate and appropriate arrangements are made in advance to respond in a timely, effective and adequate way to the needs of the affected people.**
- **Contingency planning is a tool to anticipate and solve security and safety problems that can arise during large events.**

Disaster preparedness elements

1. Information management and communication	2. National institutional and legislative frameworks	3. Coordination at all levels
4. Contingency planning	5. Capacity analysis and capacity building	6. Hazard forecasting, monitoring and early warning
7. Emergency services and stand-by arrangements	8. Incorporating early recovery into preparedness planning	9. Resource allocation and funding UNOCHA

Who is concerned with contingency plans plans?

- **Government – administration, emergency management, fire service, public health, etc.**
- **Individuals and businesses**



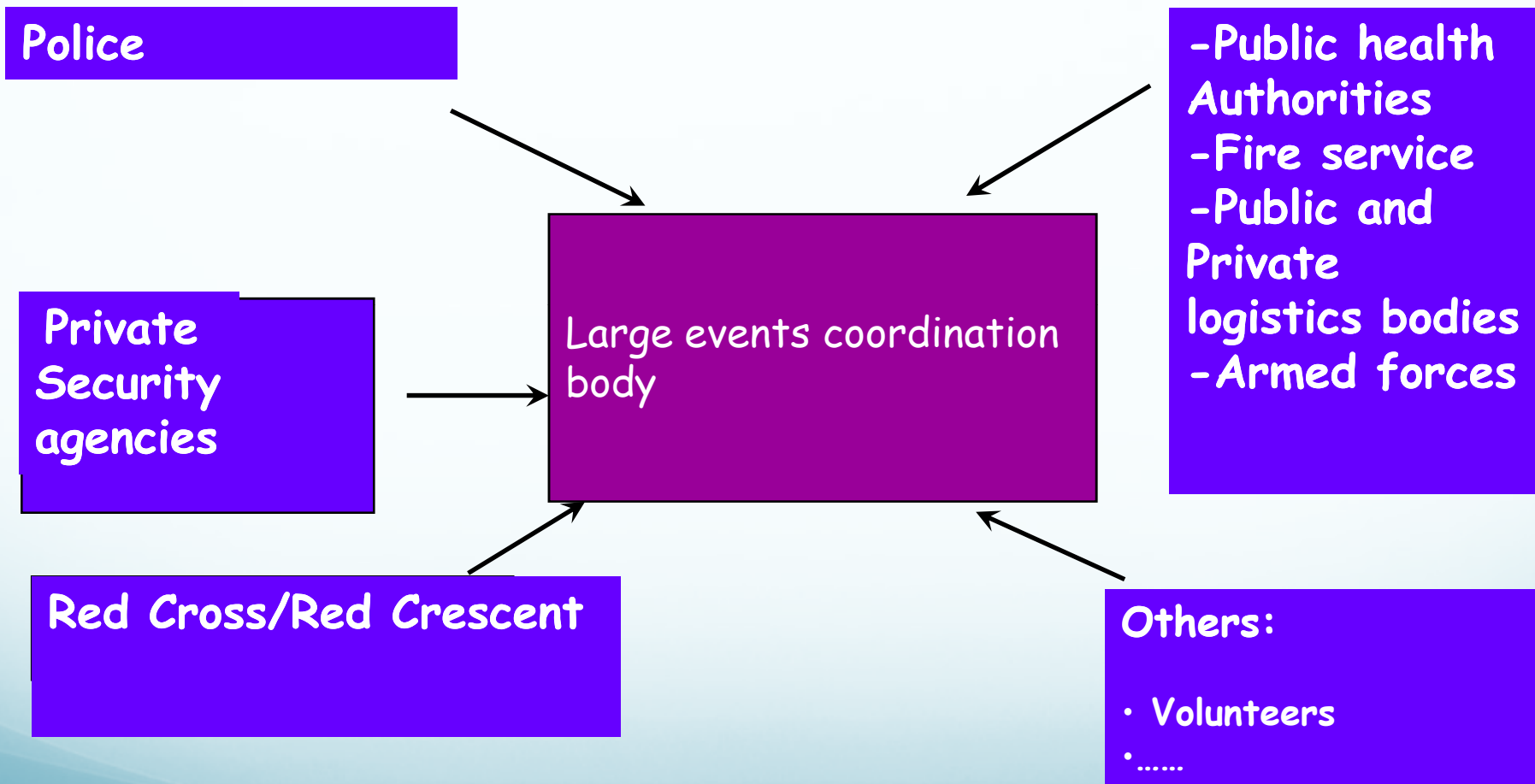
Building the case for contingency planning

- **Understanding hazards, vulnerability, risks**
- **Be familiar with the impact of emergencies (economic, emotional, physical...)**
- **Prevention and mitigation cannot eliminate all risks**

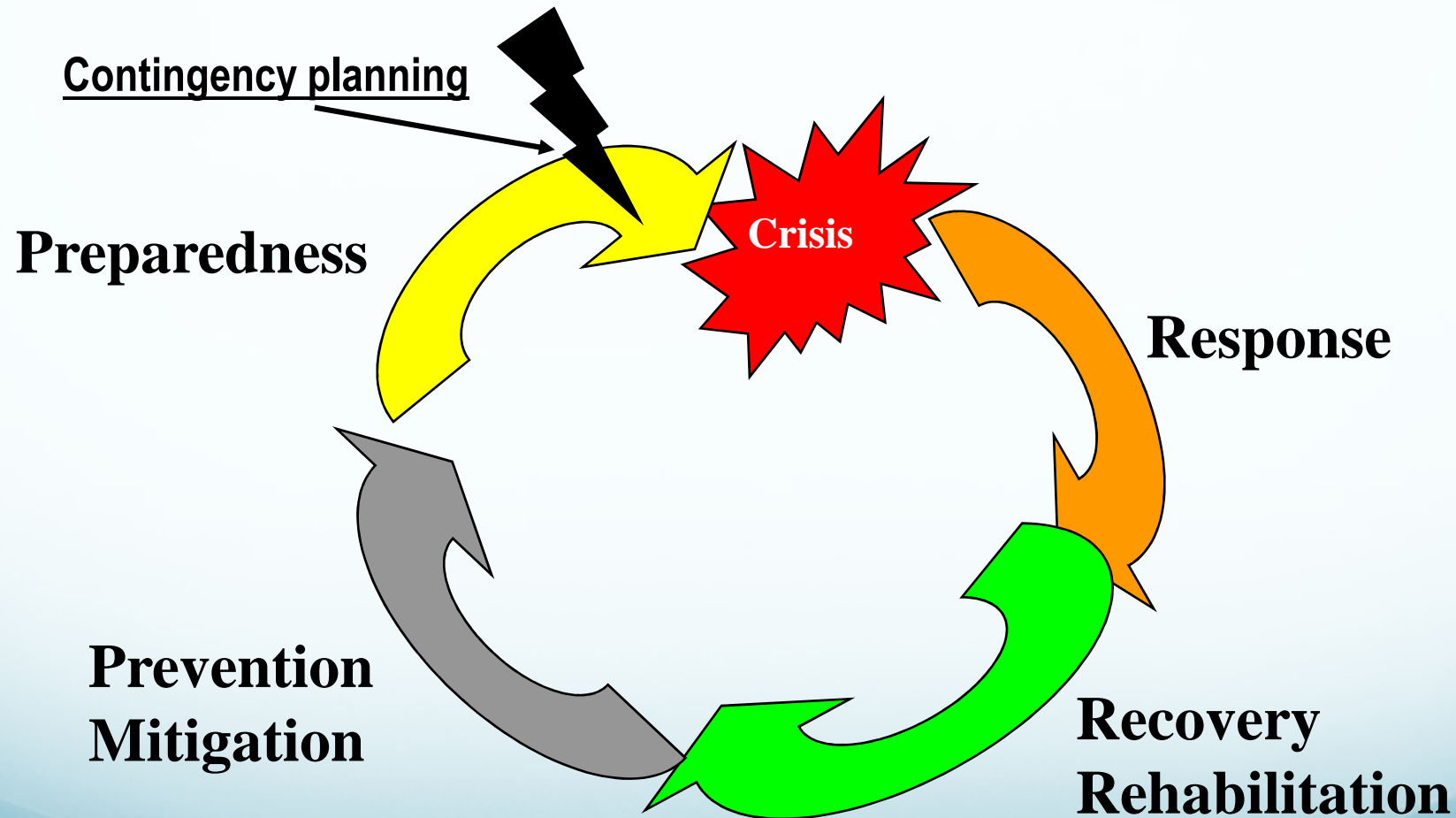
What is contingency planning?

- a management tool used to:
 - analyze the impact of potential crises
 - ensure adequate and appropriate arrangements are made in advance
 - respond in a timely, effective and appropriate manner
- a continuing activity
 - which all responsible for the safety and security during large events are expected to undertake and maintain.
- a common, over-arching framework
 - which guides the collective action of all partners, including individual agencies and sector groups.

Entities responsible for security and life saving/sustaining assistance



Contingency planning in the Crisis Management Cycle



Benefits of contingency planning

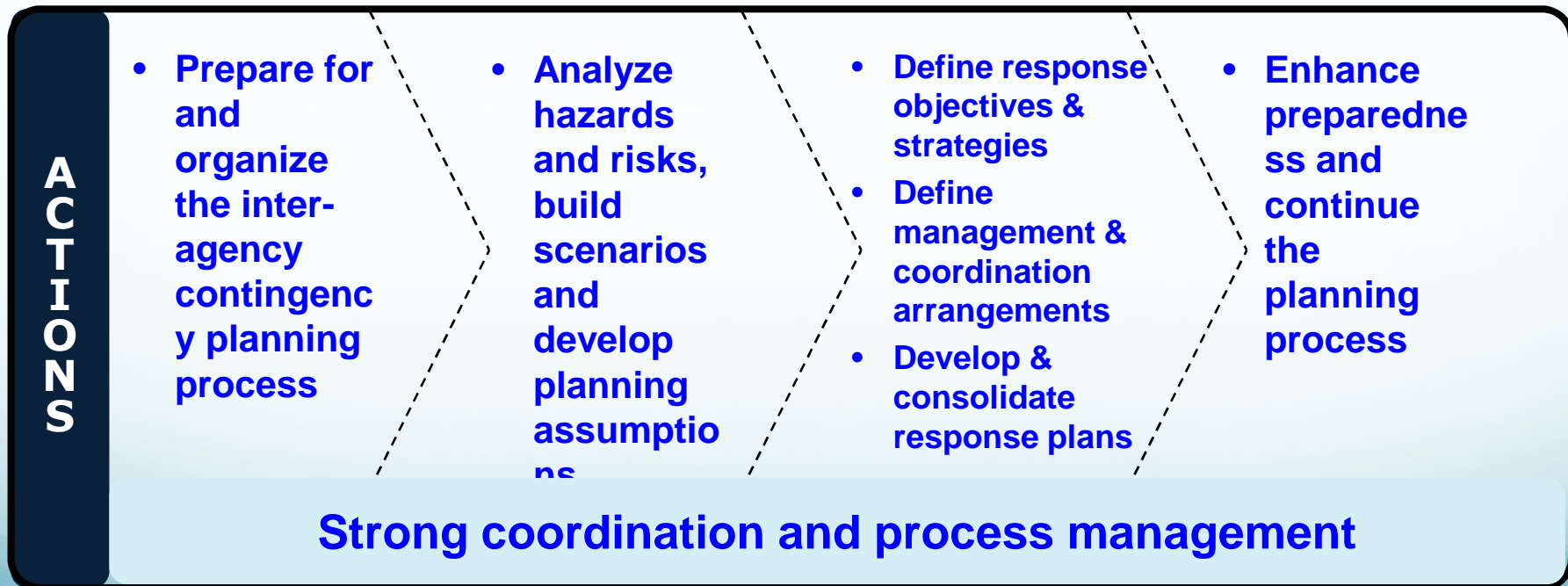
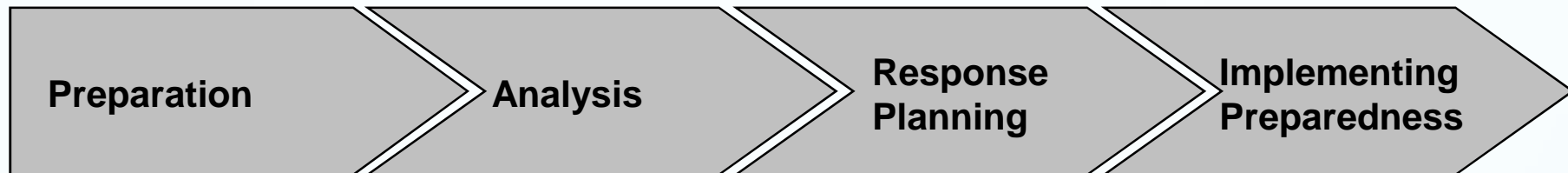
An *active* contingency planning process:

- **Helps security community plan while there is time**
- **Identifies constraints and focuses on operational issues prior to the onset of a crisis**
- **Establishes working relationships that make a critical difference during a crisis**
- **Reinforces coordination mechanisms by clarifying roles and responsibilities before a crisis**
- **Enhances preparedness level of organizations**

During an emergency, time pressure is one of the most acute problems.

The multi-agency contingency planning process is organized around four basic components:

The planning process



Suggested outline of CP

- 1. Executive Summary/Introduction**
- 2. Context Analysis and Risk Assessment**
- 3. Scenarios and planning assumptions**
- 4. Objectives and strategies**
- 5. Management and coordination arrangements**
- 6. Summary of Sector Response Plans**
- 7. Preparedness and Maintenance Actions**
- 8. Annexes**

Critical steps in CP process

- 1. Lead organizer's commitment and leadership**
- 2. All security bodies on board**
- 3. National authorities ready to cooperate**
- 4. CP Working group in place**
- 5. Sector leadership and members are clear**
- 6. Availability, resources, know-how**
- 7. Preparedness and Maintenance Actions ensured**
- 8. Dissemination**

MANY THANKS !

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